

7TFM Environmental Policy

7TFM Manager is committed to protecting the environment. We are continually looking for new ways to reduce the environmental impact of all our activities. We encourage our community and partners to do the same.

Responsibility

7TFM Manager is responsible for ensuring that the environmental policy is implemented. However, all employees and volunteers have a responsibility in their roles to ensure that the aims of the policy are met.

Aims

7TFM aims to:

- Involve staff and volunteers in the implementation of this policy, for greater commitment and improved performance
- Comply with, and exceed, all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into organisational decisions
- Use local labour and materials where possible to reduce carbon kilometres and support our community
- Buy recycled and recyclable products and equipment where possible
- Reuse and recycle all products and equipment where possible
- Reduce the amount of energy used as much as possible
- Reduce the amount of water used as much as possible
- Consider energy consumption and efficiency when purchasing new equipment, and favour more environmentally friendly and efficient equipment wherever possible
- Reduce the need to travel, restricting to necessary trips only and promoting the use of travel alternatives such as digital communication
- Increase employee and volunteer awareness of environmental issues and offer training where possible
- Support staff and volunteers to use more environmentally friendly transport such as public transport and bicycles
- Work with our community, partners, suppliers and sub-contractors to improve their environmental performance.

Review

We will update this policy at least once annually in consultation with staff, volunteers and other stakeholders where necessary.

Established: 01/01/2019

Last Review: 01/01/2020

Next Review: 01/01/2021

7TFM Environmental Action Plan

Action	Responsibility	Due date	Progress
Actions to be undertaken in consultation with building owner regarding the following;	Manager/ Owner	10/20	Checked 3 monthly
Undertake an energy assessment and add recommendations to this action plan	Manager/ Owner	10/20	Checked 3 monthly
Review regulatory requirements	Manager/ Owner	10/20	Checked 3 monthly
Investigate environmental training options	Manager/ Owner	10/20	Checked 3 monthly
Annual promotion of Environmental Policy and training options internally	Manager/ Owner	10/20	Checked 3 monthly
Annual promotion of Environmental Policy externally	Manager/ Owner	10/20	Checked 3 monthly
Add Environmental Policy to induction materials	Manager/ Owner	10/20	Checked 3 monthly
Review product and supplier environmental practices	Manager/ Owner	10/20	Checked 3 monthly
Recycle unused products and equipment	Manager	10/20	Checked 3 monthly
Review energy usage and implement any reduction strategies	Manager	10/20	Checked 3 monthly
Review water usage and implement any reduction strategies	Manager	10/20	Checked 3 monthly
Review and promote public transport options for staff and volunteers	Manager	10/20	Checked 3 monthly
Investigate and implement bicycle parking security options	Manager	10/20	Checked 3 monthly
Review Environmental Policy and Action Plan, consulting staff, volunteers and other stakeholders	Manager	10/20	Checked 3 monthly